

## Emerging Leader Qualities Checklist

**Purpose:** To help organizations and mentors identify high-potential emerging leaders by assessing key traits and behaviors.

**Instructions:** Review each quality and check the box if it is demonstrated consistently. Use the notes column for examples or follow-up actions.

✓	Quality	Notes / Examples
	Takes initiative without waiting for instructions	
	Demonstrates curiosity and eagerness to learn	
	Shows resilience in the face of challenges	
	Builds trust through integrity and follow-through	
	Communicates clearly and listens actively	
	Adapts well to change and uncertainty	
	Collaborates effectively with diverse teams	
	Displays strategic thinking beyond current role	
	Inspires and motivates others through actions	
	Seeks feedback and acts on it for improvement	
	Balances confidence with humility	
	Aligns decisions with organizational values	